



METROPOLITAN
TRANSPORTATION
COMMISSION

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TTY/TDD 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

2a

Bill Dodd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Ammiano
City and County of San Francisco

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Dean J. Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jake Mackenzie
Sonoma County and Cities

Jon Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Sperling
Solano County and Cities

Adrienne J. Tissier
San Mateo County

Amy Worth
Cities of Contra Costa County

Ken Yeager
Santa Clara County

Steve Heminger
Executive Director
Ann Flemer
Deputy Executive Director, Operations

Andrew B. Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

ADMINISTRATION COMMITTEE

September 10, 2008
MINUTES

Attendance

Chair Bates called the meeting to order at approximately 10:03 a.m. Committee members present were: Commissioners Ammiano, Cortese, Glover, Mackenzie, Sartipi, and Tissier. Other commissioners present were: Dodd, Haggerty, Chu, Giacomini, Halsted, Lempert, Rubin, Sperling, Worth, and Yeager.

Closed Session:

The Committee met in closed session pursuant to Government Code Section 54956.9(a) to confer with counsel regarding the following litigation: Darensberg v. MTC, U.S. District Court, Northern District, Case No. C-05-01597 (EDL); and pursuant to Government Code Section 54956.9(b) to confer with counsel regarding the receipt of assertions from Motorola/ERG, the TransLink® contractor, that may be the basis of litigation.

Reconvene in Open Session:

The Committee returned to open session at approximately 11:07 a.m. No action was taken in closed session.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of July 9, 2008.

Contract Amendment: 2008 Freeway Congestion Monitoring: Kimley-Horn and Associates, Inc.

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Kimley-Horn and Associates, Inc. in an amount not to exceed \$185,000 for additional collection and analysis of freeway congestion data on Bay Area freeways during the fall of 2008.

Contract Amendment: Regional Bicycle Plan: Eisen | Letunic

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Eisen | Letunic to add \$10,000 (previous contract amount \$100,000) for the completion of the final Regional Bicycle Plan.

Contract Amendment: StreetSaver Enhancement & Maintenance Services

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with DevMecca.com LLC in an amount not to exceed \$250,000 for ongoing software enhancement, maintenance and support through FY 2008-09.

MONTHLY FINANCIAL STATEMENTS

The Committee received the following monthly financial reports for the month of June: Operating Income for June 2008; Report of Operating Expenditures for FY 2007-08 through June 2008; Report of Capital Projects for FY 2007-08 through June 2008; FY 2007-08 Contract Services Disbursement Report for June 2008. For the month of June 2008, the monthly financial report listed one (1) contract executed by the Executive Director in the amount of \$100,000 and under, and thirty-two (32) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee also received a comparison of the budget and actual revenue and expenditures through June 2008.

INVESTMENT REPORT

The Committee received the Investment Reports for the months of June 2008.

Contract Amendment: Litigation Special Counsel: Hanson, Bridgett, Marcus, Vlahos & Rudy, LLP

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Hanson, Bridgett, Marcus, Vlahos & Rudy, LLP to assist Office of the General Counsel with the litigation in Darensburg v. MTC. The amount of the amendment is confidential during the process of the litigation.

OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 11:13 a.m. The next Committee meeting date will be on October 8, 2008 in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.